College of Education  
Graduate Studies Leadership Team (GSLT)  
Minutes of September 23, 2011


Discussion Items:

1. College-wide guidelines regarding satisfactory or unsatisfactory progress of current students, including dismissal procedures for violations of academic integrity

There have been some incidents of inadequate student progress and violation of academic integrity that have arisen in the departments so that it is necessary to establish specific guidelines. Although the Graduate School gives recommendations for graduate students, issues regarding dismissal are left to the departments.

The following policy was drafted by Dr. Lehman based on discussion during the meeting:

**COE Graduate Dismissal Policy DRAFT**

According to Purdue’s *Graduate School Policies and Procedures Manual* (p. VI-1), “A graduate student is expected to maintain a graduation index representing a B average (3.0/4.0 GPA.) or better. Indices below this level are marked ‘low’ on the grade reports.” A graduate student in the College of Education whose GPA falls below 3.0 or who receives any grade lower than B- in a required program course shall be considered to be on probationary status in his/her graduate program.

According to Purdue *Regulations Governing Student Conduct, Disciplinary Proceedings, and Appeals*, “dishonesty in connection with any University activity” is conduct for which students may be subject to informal action or disciplinary sanctions. “Cheating, plagiarism, or knowingly furnishing false information to the University are examples of dishonesty.” Any alleged instance of academic dishonesty involving a graduate student in the College of Education shall be referred to the Office of the Dean of Students. If the Office of the Dean of Students finds that academic dishonesty occurred, the student shall be considered to be on probationary status in his/her graduate program.

A student who is placed on probationary status in his/her graduate program shall be notified in writing by his/her advisor or program area faculty. A plan of remediation will be developed by the student’s advisor in collaboration with the
student’s advisory committee and/or program area faculty, and a specific time frame for remediation will be identified. If the student fails to meet the conditions of the remediation plan, he or she may be dismissed from the graduate program. In special circumstances, program area faculty may decide that remediation is not appropriate and dismissal from the graduate program may be immediate.

This policy draft will be relayed to the Graduate Committee Chairs to present at their next Graduate Committee meetings for review and discussion. It is hoped that there can be consistency College-wide for the guidelines. Dr. Lehman will work on a more comprehensive dismissal policy document for consideration.

Since faculty do not receive grade reports as in the past, Richard Frisbie will work to prepare Cognos reports to pull GPAs and grades from Banner. These reports could be run in January, May, and August after grades are posted.

2. Open House for prospective students admitted for the Fall 2012 Semester

It was suggested that an open house be held on Tuesday, March 27, 2012, to coincide with the Annual Graduate Student Educational Research Symposium (AGSERS). Admitted master’s and doctoral students would be invited. Travel scholarship money of $300 per selected doctoral fellowship recipient would be available by the Office of the Associate Dean for Discovery and Faculty Development with another $100 from each Department for the most promising candidates (e.g., fellowship recipients). Perhaps current graduate students could provide housing for some of the visitors. Program areas would have some activities with the prospective students in the morning followed by the Symposium where graduate students and faculty would be available to meet them.

3. Update regarding courses over 5 years used on a master’s or doctoral plan of study

Kathy Dietz reminded the group that last year the GSLT decided that courses over five years of age used toward a doctoral plan of study could be approved by the student’s committee chair to streamline the system. The question then arose as to courses over five years of age on a master’s plan of study. Last spring, the Graduate Committees reviewed this issue, and the decision from both Committees was to allow the student’s chair to determine eligibility of master’s courses on a plan of study, also.

4. Exit Survey for Master’s and Non-Master’s Students Thesis and Non-Thesis

Associate Dean Pope of the Graduate School recently sent an Exit Questionnaire that has been developed for Thesis and Non-Thesis Master’s students. Kathy Dietz will
forward the questionnaire to the Department Heads and Graduate Chairs and ask that they provide feedback next week which will be forwarded to Dr. Pope’s office.

5. Future fellowship activities with first- and second-year Fellows

During the 2010-2011 academic year, activities for the first- and second-year fellows have included a luncheon and discussion session with the College of Education Leadership Team. This fall a reception was held in the late afternoon to meet with the COE Deans and Department Heads. Other than the luncheon, we have had only a handful of students attend, although the ones who attended were very engaged in the activities.

We would like to continue to recognize these students in some way and become acquainted with them but would like suggestions. One idea is to have more of an informal or drop-in session that is not as structured. Another idea is to have only a couple of the leadership on hand to meet the students. Some of the students may have already been mentored by their faculty advisors regarding setting up a committee, etc., so may not be inclined to attend the discussion/Q&A sessions. Class conflicts may also be a problem.

We will continue to review this matter to develop a way to recognize the Fellows in the future.