College of Education  
Graduate Studies Leadership Team  
Minutes of October 30, 2007  

Present: T. Newby, A. Samarapungavan, B. Belland, S. Moon, J. Lehman, K. Kelly,  
K. Dietz  
Guests: R. Frisbie, C. Mattix

1. Graduate Program Learning Outcomes Assessment-NCA/HLC

Dr. Moon shared with the group the discussions being held on campus regarding approving the learning outcomes to be used across all colleges/schools at Purdue. Currently, the process is allowing for input from the ground up (departmental level) to the Graduate Council level. Departments will be asked to submit a memo probably by the end of the semester as to whether each department endorses the four learning outcomes, so that the Graduate Committee will have broad background information. The Council may change some things regarding the learning outcomes and will probably vote on them in February 2008. There has been some discussion about performance rubrics, however, Richard Frisbie did not think this would be required by the University for each department.

a. Graduate Student Research Data Collection

In connection with the student learning outcomes, the COE will be piloting an online collection system for students to input their publications, grants, presentations, and awards. Christian Mattix demonstrated this system, and the group provided feedback. Christian will finish the prototype, and the program conveners of Educational Psychology, Counseling Psychology and Educational Technology, who will be piloting the system during 2008, will be notified to begin having their students supply the information.

b. Areas of Specialization

The group discussed the Graduate School mandate of justifying existing Areas of Specialization. As soon as the web form is developed by the Graduate School, the departments will need to submit the information. Dr. Moon encouraged the program areas to go ahead and begin working on this as there may be a quick turnaround time once the form is online.

2. Doctoral Survey Results/Office of Graduate Studies Annual Report

Dr. Moon thanked Kathy Dietz for providing the first official annual report for the Office of Graduate Studies. The initial results from the Doctoral Survey are included in this report.

Discussion followed regarding obtaining a better response rate from students for the doctoral survey. Suggestions included:

--Holding up paperwork for passing the preliminary examination until the student has completed the survey.
--Having the student complete the survey in the Office of Graduate Studies.

--Having the faculty advisor rather than the Office of Graduate Studies send the e-mail to the student asking that s/he take the survey as students sometimes delete information sent through the listserv before reading it.

--Assigning a random number to each student which one staff person would know so that specific students can be reminded to complete the survey.

--Requiring the student to go online to the survey but have an option that s/he can opt out of completing it.

The issue of anonymity is important with regard to the student’s perspective of the survey since some program areas have only a few doctoral students moving through the system during a year. The Graduate School and Dr. Jeff Gilger will be contacted for input regarding placing restrictions until the survey is completed.

3. Full-time Status for International Students

Kathy Dietz reported that at the Graduate School Fall Update 2007 Meeting information was given indicating that full-time status would be the same for domestic and international students as of Fall 2008. This was a decision made by the Graduate School. In the past an international student was considered full-time if enrolled in six hours with an assistantship. Beginning Fall 2008 a full-time international student would have to enroll in at least eight hours whether holding an assistantship or not. Some program areas at the Graduate School meeting were very concerned about this, especially for first-semester international students. The Graduate School will open this issue for discussion on November 20, 9:30 to 10:30 at Pfendler Hall 241. Dr. Newby will be representing Curriculum and Instruction and a representative will attend from Educational Studies.

4. COE Graduate Enrollment Trends

Dr. Moon drafted a memo (included in the handout materials) to Cindy Nakatsu, Interim Dean of the Graduate School, in regard to the enrollment numbers for the College of Education. Some in the group had already given her feedback. Dr. Moon welcomed responses from others.

5. Next Meeting

The next meeting will be March 18, 2008, from 3-4 p.m. in Beering 6115.