College of Education
Graduate Studies Leadership Team (GLST)
January 21, 2014, 1:30-2:30

Present: B Boche, K. Dietz, J. Lehman, Y. Mantzicopoulous, S. Moon, J. Staver, P. VanFossen,

Secretary: J. Hanks

Discussion Items:

J. Lehman welcomed everyone to the first meeting of the calendar year and thanked everyone for attending.

1. Independent Interdisciplinary Graduate Program

The Graduate School has approved an independent interdisciplinary program for graduate students. To be eligible for the program, graduate students must be admitted to a department, be in their first or second year, have an advisory committee, be prior to candidacy, and present a Plan of Study as part of the application. The Graduate School requires that support is available for students. The independent interdisciplinary program is designed for those situations where an existing degree program doesn’t fit the student’s needs.

2. Graduate School Auditing of 50000 and 60000 Level Graduate Courses that have not been taught within the Past Five Years.

Audit forms for 50000 and 60000 courses will arrive in departments during the week of January 20th. The registrar will be notified that all courses on the list are to be stricken from the records. If a department wishes to retain a course, a special Form 40G must be requested and completed for the courses to remain. Approval of the form is pro forma. There are 1200 courses in this category, and each department is responsible for their courses. K. Dietz requested copies of the completed forms be forwarded to her prior to submission to the Graduate School. The Graduate School has set a completion date of May 16, 2014.

3. Assigning Faculty Advisor for Certificate (e.g. TELL and Gifted) when Student is in a Concentration Outside that Program Area.

An issue regarding certificates arose when a degree-seeking student in Social Studies was admitted for an ELL Certificate. The discussion focused on whether certificate applicants should retain their current advisor or be assigned a second advisor for the certificate. The consensus was that another advisor should be in the area of the certificate program, and advising could be done jointly with the faculty advisor. If questions arise that advisors are unable to address, then the department head should be consulted. K. Dietz will check with the program areas to see how each wants to handle the assignment of a Certificate Advisor. If questions arise, the department head should be consulted.

4. Tracking and collecting data on students working on licensure in advanced programs is challenging because students are admitted as non-degree. The information is needed for reporting purposes and R. Frisbie, C. Hofmeyer, K. Dietz, and S. Moon are developing strategies for collecting and reporting the data for both licensure and graduate certificates. R. Frisbie is working on combining data from the West Lafayette Campus with data from the Purdue Extended Campus
(PEC). Accessing PEC students will give a more accurate total of the number of students who are taking our courses.

5. Update on External Reviews of Departments

   P. VanFossen reported that the EDCI external review will be completed this semester. John Patterson from the University of Nebraska at Lincoln and Elizabeth Wilson from the University of Alabama, the external review team, will be here on April 1 and 2. They will meet with graduate students, faculty, J. Lehman, and L. Mason.

   Educational Studies will be complete a self-study in the spring and summer with an external review visit in the fall.

6. Office of Graduate Studies 2012-2013 Annual Report

   The College of Education Graduate School annual report increases annually. The committee reviewed the document section by section making comments and suggestions for future reports. Comments were favorable, and K. Dietz received special recognition for her work. Additional changes or suggestions should be sent to K. Dietz.

7. Other

   There were no comments.

Announcements

   Next Meeting: March 6, 2014, 11:00-12:00, BRNG 6115

   COE Open House for Summer 2014 and Fall 2014 admitted degree-seeking students: March 13, 2014 (afternoon)

The meeting adjourned at 2:35.