

Student Name: \_\_\_\_\_

PUID: \_\_\_\_\_

***Master's Checklist and Timeline***

Requirements	Estimated Start Date	Estimated Finish Date	Completed
<b>Register for Classes (each semester)</b> Meet with your advisor to choose courses for advanced registration. Register for classes using <a href="http://www.mypurdue.purdue.edu">http://www.mypurdue.purdue.edu</a> Register early to avoid the \$200.00 late registration fee.			
<b>Plan of Study</b> Submit an electronic plan of study during the second semester. The plan of study approval process can be lengthy, so you should submit your plan as early as possible. For guidelines, see <a href="http://www.education.purdue.edu/gradoffice/currentst/pos.html">http://www.education.purdue.edu/gradoffice/currentst/pos.html</a> .			
<b>Plan Project/Thesis with advisor/major professor</b>			
<b>Graduation Deadlines</b> Six months before you expect to graduate, view deadlines at: <a href="http://www.gradschool.purdue.edu/calendar">http://www.gradschool.purdue.edu/calendar</a> .			
<b>Register as a CANDIDATE for degree during advanced registration</b> for the session you plan to receive your degree.			
<b>Thesis Format Check</b> Educational Studies: See Dr. A.G. Rud (BRNG 5108). Curriculum & Instruction: See your major professor.			
<b>Request for Final Exam (submit 3 weeks prior to exam date)</b> Graduate School Form 8 Request for Appointment of Examining Committee for Master's Thesis may be obtained from the COE Office of Graduate Studies, BRNG 6104, or accessed at: <a href="http://www.gradschool.purdue.edu/downloads/facstaff/GS-8.doc">http://www.gradschool.purdue.edu/downloads/facstaff/GS-8.doc</a> . COE Request for Appointment of Examining Committee for Master's Non-Thesis may be obtained from the COE Office of Graduate Studies, BRNG 6104.			
<b>Report of the Final Exam</b> Graduate School Form 7 Report of Examining Committee for Master's Non-Thesis may be obtained from the COE Office of Graduate Studies, BRNG 6104, or accessed at: <a href="http://www.gradschool.purdue.edu/downloads/facstaff/GS-7.doc">http://www.gradschool.purdue.edu/downloads/facstaff/GS-7.doc</a> . (Note: Exam Report must be submitted, even if the exam is "waived" for Master's Non-Thesis.)			
<b>Thesis Defense/Approval (Committee)</b>			
<b>Written Exam/Oral Exam/Project</b> (if required)			
<b>Graduation</b> You must be registered the session you plan to graduate. See "Commencement Information" at <a href="http://www.purdue.edu/Registrar/">http://www.purdue.edu/Registrar/</a> .			

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