MSEd in Educational Studies, Concentration Higher Education Systems, Policy, and Leadership

This 30-credit degree leads to a non-licensure master's concentration that focuses on preparing leadership-ready graduates who challenge the status quo of PK-22 education both domestically and internationally. This concentration engages students in critical thinking about PK-22 educational systems, leadership, and governance, as well as current issues and policies impacting the internal and external PK-22 educational environments. The program features the integration of select PK-12 and HE courses that explore the cultural, historical, economic, and social factors present in contemporary education systems with course offerings in educational leadership, governance, policy, finance, law, and international education.

During the process, be sure to reach out to the admissions counselor to help you through the process. The following checklist will assist you in completing your Graduate School application.

Deadlines:

TERM	GRADUATE APPLICATION DEADLINE
Fall Start	June 1 (Priority deadline)

*Applications are not taken for spring or summer starts.

_____ Make sure this is the right program for you. Check out the website

_____ Create an application account to start your Graduate School application.

_____ Login to the Graduate School application using your account credentials.

_____ Complete the following sections of the application based upon your enrollment objective: Degree Seeking (MSED Educational Studies, Concentration: Higher Education Systems, Policy and Leadership) –

- o Applicant Information - Personal Background, Emergency Contact, Residency
- o Campus and Program
    - > Campus: Select "West Lafayette"
    - > Proposed Graduate Major: Select "Educational Studies"
    - > Area of Interest: Select "Higher Education Systems, Policy and Leadership"
    - > Degree Objective: Select "MSED Educational Studies" (MSED-EDST)
    - > Course Delivery: Select "Distance (online or off-campus location)"
- o Education Background
- o Supplemental Form *(not required)*
- o Employment & Other History
- o Resume Upload (*required*)
- o Personal History Statement (*required*)
- o Academic Statement of Purpose *(required)*

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      o Fellowship Applicant Essay Upload *(not required)*
      o Recommendations (3 *required*)
      o Acknowledgments
      o Faculty Selections *(not required)*

_____ Pay the nonrefundable application fee by credit card. The Graduate School degree application fee is $60 (U.S. dollars) for domestic applicants and $75 (U.S. dollars).

_____ Contact the admissions representative at edgrad@purdue.edu if you need assistance.

_____ Provide a resume for the admissions committee with more information than what's included in the application and focus on what they need to know to better evaluate your admission. A graduate resume is different than a job search resume. Job search resumes are designed to get you an interview; graduate school resumes are designed to enhance your application and provide yet another opportunity to sell yourself.
      - The resume is not limited to one-page in length (two pages is fine, though contact info must be on both pages)
      - Separate your work and non-work experiences into different sections
      - Include all your experiences – not just the ones targeting a specific job.

_____ **The Personal History Statement (required)** helps reviewers learn more about you as a whole person and as a potential graduate student. This may include relevant details on community service, leadership roles, participation in diverse teams, and significant barriers that you overcame to attend graduate school.

_____ The **Academic Statement of Purpose (required)** is an opportunity for you to share information that will help reviewers understand your academic interests and objectives, assess your academic background, preparation, and training, and determine if you are a good match for the program to which you are applying.

_____ Three letters of recommendation are required for all applicants. The best letters you can secure are those from former or current employers, co-workers, colleagues, tutors, and other mentors. Never ask family members or close friends. You will have the opportunity to have your recommenders submit an online recommendation by entering their email within the application.

_____ Submit an official transcript for *every* college or university attended. Official transcripts should be requested to be sent directly from the issuing institution to the Purdue Graduate School or gradadm@purdue.edu. If possible, please select Attn: "Grad School."
      • Social Security numbers must be marked out before any document is uploaded.
      • If degree/date awarded not listed on transcript, a copy of the original diploma must be made and verified by one of the following: the institution that issued the diploma, the employer, an official such as a lawyer (notarized), or an upper-level financial institution

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employee (notarized). The verifier must write *"This is a true original copy of the diploma for (applicant's full name)"* on the copy, and include their name, title, phone, and email address on the copy. The copy *cannot* be faxed or sent over email; it must be mailed to the graduate program.

_____ International degree-seeking applicants whose native language is not English are required to submit proof of English proficiency. The Graduate School accepts the Test of English as a Foreign Language (TOEFL) or International English Language Testing System (IELTS) scores for admission. View the Graduate School's **minimum score requirements.**

The Graduate School will routinely waive the English proficiency requirement for applicants who have received a degree within the last 3 years from a school where English is the primary language of instruction in one of the recognized **English-speaking countries.** Note: If you have not done so already, request that ETS send your scores electronically to the Purdue University West Lafayette campus using code 1631.

You may check the status of your submitted application by logging into your **online application**. We will keep you updated as any items arrive.