Dear Prospective Counselor:

The Purdue University Gifted Education Research and Resource Institute’s 2019 GER²I is seeking enthusiastic people who would like to be residential camp counselors for gifted students at our 2019 Summer Residential Camp. In the past, the GER²I camp counselor team has included Purdue undergraduate and graduate students, classroom teachers, school counselors, and others who enjoy working with or desire experience working with gifted youth.

GER²I Summer Residential (SRES) offers summer courses for students in grades 5-12 who rank in the top 10% of their age group. The GER²I SRES counselors are the primary adult support that our kids have while on campus. Counselors are an integral component of our camp as they intentionally foster a sense of community within it. This work is stimulating, challenging, and rewarding and provides a unique opportunity to interact with gifted students. The live-in setting also provides a rich environment for developing interpersonal skills and exploring self-growth. GER²I counselors receive continuous support from experienced former SRES counselors, head counselors, counseling coordinators, other GER²I SRES staff, and counseling professionals from the College of Education.

Camp counselors earn a base salary of $525 per week with an additional $50 extra for participating in counselor training prior to camp. In addition, an additional $25 will be added for every year of Summer Residential counselor experience and an additional $100 for those who hold a counseling degree and/or license. GER²I also provides your room and board during the counselor training and your assigned program session. All counseling positions begin with training sessions on Friday and Saturday before the program begins (June 28-29, 2019) and end when the last student in your counseling group leaves for home on the final Saturday of each camp session.

If you are interested in this unique opportunity, please return your completed application by mail to GER²I Summer Camps, Purdue University, Beering Hall, 100 N. University St., West Lafayette, IN 47907-2098, by fax to (765) 496-2706, or by email to fparrama@purdue.edu. For additional information on our programs, check out our web site at www.purdue.edu/geri, call our office at (765) 494-7241, or email fparrama@purdue.edu. Purdue University is an equal opportunity employer.

Sincerely,
Andrés Parra
Summer Residential Dorm Coordinator
fparrama@purdue.edu

Abdullah Tuzgen
Summer Residential Dorm Coordinator
atuzgen@purdue.edu

Kristen Seward
Associate Director GER²I
ksseward@purdue.edu
Residential Counselor Responsibilities

Tentative Daily Schedule

<table>
<thead>
<tr>
<th>Counselor Task/Role</th>
<th>Comet (grades 5-6)</th>
<th>Star (grades 7-8)</th>
<th>Pulsar (grades 9-12)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wake up and eat breakfast with participants</td>
<td>7:00 - 8:15</td>
<td>7:00 - 8:15</td>
<td>7:00 - 8:15</td>
</tr>
<tr>
<td>Planning Meeting</td>
<td>9:30-11:00</td>
<td>9:30-11:00</td>
<td>9:30-11:00</td>
</tr>
<tr>
<td>Eat lunch with participants and be available as needed</td>
<td>11:15 - 12:15</td>
<td>11:15 - 12:45</td>
<td>11:15 - 12:45</td>
</tr>
<tr>
<td>Affective curriculum debriefing</td>
<td>1:30-2:30 (two times)</td>
<td>1:30-2:30 (three times)</td>
<td>1:30-2:30 (three times)</td>
</tr>
<tr>
<td>Supervise recreation and tour activities</td>
<td>3:30 - 5:00</td>
<td>3:30 - 5:00</td>
<td>3:30 - 5:00</td>
</tr>
<tr>
<td>Eat dinner with participants and supervise free time</td>
<td>5:00 - 6:15</td>
<td>5:00 - 6:15</td>
<td>5:00 - 6:15</td>
</tr>
<tr>
<td>Facilitate affective curriculum in small group</td>
<td>6:30-7:30 (3 times)</td>
<td>6:30-7:30 (6 times)</td>
<td>6:30-7:30 (6 times)</td>
</tr>
<tr>
<td>Hold counseling group meetings, be available to help with homework, check each student at lights-out</td>
<td>8:00 - 10:15</td>
<td>9:00 - 11:15</td>
<td>9:00 - 11:45</td>
</tr>
</tbody>
</table>

*On-site training on Friday, June 28, and Saturday, June 29.

Please note that this schedule is subject to change. All counselors will need to make themselves available to assist with classes and perform other duties as assigned. Star and Pulsar counselors will be required to accompany students on full-day program field trips. Each counselor will have specific evenings when they must stay on the residence hall floor after lights out in case there is a problem during the night. List any potential conflicts on your application so they can be considered during the hiring process.

Honoraria

Residential counselors will receive room and board while the program is in session and salary of $525 per week with an additional $25 for each year of service in our program, $50 extra for the counselor training experience, and $100 extra for the counselor license.
Purdue Summer Residential Programs
2019 Residential Counselor Application

Name: ___________________________ PUID # (if applicable) _______ - _______ - _______

Address #1: ___________________________ (Street) ___________________________ (City) 
(State) _______ - _______ - _______

Dates address #1 is valid: ___________________________ Home Phone #1: (____) ______ - _______

Address #2: ___________________________ (Street) ___________________________ (City) 
(State) _______ - _______ - _______

Dates address #2 is valid: ___________________________ Home Phone #2: (____) ______ - _______

Work Phone: (____) ______ - _______ e-mail address (please print clearly): ___________________________

Gender: F_____ M_____ 

Purdue University Status: Please check all that apply.

_____ I am currently neither a student nor a faculty/staff member at Purdue University

_____ I am currently a student at Purdue

_____ graduate student or _____ undergraduate

_____ full time or _____ part time

_____ I currently work at Purdue

_____ full time or _____ part time: _____ FTE/%

Staff Type: _____ faculty

_____ administrative/professional

_____ graduate assistant

_____ other:

Appointment Type: _____ fiscal year (12 month) _____ academic year (10 month)

_____ biweekly

_____ other: ___________________________

Educational Background:

School Major Minor Degree Received Graduation Date

_________________________ ___________________________ ___________________________ ________________

_________________________ ___________________________ ___________________________ ________________

Work Experience (list most recent position first; include both paid and volunteer positions):

Employer Position Location Supervisor Employment Dates

_________________________ ___________________________ ___________________________ ________________

_________________________ ___________________________ ___________________________ ________________

Program Preferences: Check the all program(s) in which you would be willing to work. If you check multiple programs during the same week, please number the programs in order of preference. Dates are the days when the program is in session; counselors must report for training the day before each program begins.

[ ] Star I (2 weeks) June 30 - July 13
[ ] Pulsar I (2 weeks) June 30 - July 13
[ ] Star II (2 weeks) July 14 - July 27
[ ] Pulsar II (2 weeks) July 14 - July 27

[ ] Comet I (1 week) June 30 - July 6
[ ] Comet II (1 week) July 7 - July 13
Scheduling Conflicts:
List times and days of courses or other activities that could impact your summer program responsibilities:

Background Information:
Please describe your current occupation. If you are a student, list degree program and year in school:

Previous experience with programs sponsored by the Gifted Education Resource Institute:

Previous experience with gifted students (if you never worked with gifted students, describe your previous experience with regular adolescents):

Relevant training or experiences in group activities or group counseling:

Hobbies that you might be willing to share with participants:

Personal goals that you have for your time as a staff member:

Application Continues on Next Page
References:
List two references, including at least one person who has seen you work with children or who knows you well.

Name: ___________________________________________________ Phone: (      ) _______ - ________
How does the individual know you? ____________________________________________________________

Name: ___________________________________________________ Phone: (      ) _______ - ________
How does the individual know you? ____________________________________________________________

Counselor Duties and Expectations:

Residential Counselors will:
1. Review the staff manual and incorporate the concepts of working with gifted students in daily interactions. The manual is provided to all staff.
2. Participate in activity planning and affective curriculum debriefing.
3. Supervise all meals and extracurricular activities during the afternoon and early evening.
4. Serve as the primary residential staff contact for a group of 10 to 16 students (depending on age) for the length of the program.
5. Interact daily with each student while in the program and be available for personal and academic assistance to students.
6. Conduct group or floor meetings as needed.
7. Be actively involved with students during scheduled hours and stay each night in the residence hall.
8. Carry out duties assigned by the director.
9. Respond to parental requests and questions during the program. Be available to parents on check-in day and on the final day of the program to discuss their children.
10. Document incidents involving students and their parents on the appropriate forms provided by the director and return all forms and comments to the director by the end of the program.
11. Other duties as assigned.

General Expectations:
1. Arrive on your contracted start date at the specified location and time.
2. Attend all designated orientation sessions.
3. Sleep in assigned dorm room each night. You may not leave at night unless approved by the coordinator.
4. Refrain from the following behaviors:
   - Consumption of alcoholic beverages at any time while you are employed by the program.
   - Returning to campus in an inebriated condition.
   - Hosting overnight guests in the residence hall.
   - Use of inappropriate language, including profanity, racial, ethnic, religious, and gender stereotyping, etc.
   - Being on residence hall floors housing students of the opposite gender or having guests of the opposite gender on your floor without a compelling reason related to your official job duties.
   - Discussing situations regarding students or staff with any other student or with staff who do not have a need to know.
5. Maintain professional relationships with staff and students at all times.

Violations of these duties and expectations will result in sanctions, up to and including dismissal.

Application Continues on Next Page
Background Check and Verification:
Have you ever been convicted of a crime?  (Include court-martial convictions and sex offender crimes against minors under the age of 18, but exclude minor traffic violations.)

☐ Yes  ☐ No  If yes, list date, charge, place, court and action taken:

A prior conviction does not necessarily mean that you cannot be employed.  I understand that employment in certain jobs is conditional upon a review of criminal conviction records.  I authorize the University to request and obtain, through police agencies, an investigation and report to determine the accuracy of my above answers as to prior criminal convictions, if any.  I also understand that any false statement by me in this application or failure to give any material information requested will be cause for my rejection or dismissal. In addition, I have read the above Duties and Expectations and agree to abide by all requirements therein.

Date of Birth:  _________________________

Your signature:___________________________________________  Date:_________________

Return Completed Application To:  GER2 I Summer Camps, Purdue University, Beering Hall, 100 N. University St., West Lafayette, IN  47907-1446 or fax to (765) 496-2706.  If you have questions, please email fparrama@purdue.edu or call (765) 494-7241.  Purdue University is an Equal Access/Equal Opportunity University

In accordance with Purdue policies, all persons have equal access to Purdue University’s educational programs, services, and activities, without regard to race, religion, color, sex, age, national origin or ancestry, marital status, parental status, sexual orientation, disability or status as a disabled or Vietnam-era veteran.  For a more complete statement of Purdue’s policies of equal access and opportunity, please contact our office.  If you have any questions or concerns regarding these policies, please contact the Office of the Vice President for Human Relations at vphr@purdue.edu or 765-494-5830.
All new applicants and returning counselors will be interviewed for 2019 counseling positions. We would like to know which days/times work best for you for interview scheduling purposes. Please indicate which time(s) you are available during a typical week. If you do not live in the Greater Lafayette area, a Skype interview can be arranged. If you are not available during a certain day/time (ex: Mondays, etc.), just leave that space blank. You may record more than one time per day. Interviews should last about 30-45 minutes.

All applications are due by February 8, at 5pm. The interview period is Monday-Friday, from February 18 to March 30.

<table>
<thead>
<tr>
<th>Time Slots</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00-9:00am</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9:00am-10:00am</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10:00am-11:00am</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11:00am-12:00pm</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12:00pm-1:00pm</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1:00pm-2:00pm</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2:00pm-3:00pm</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3:00pm-4:00pm</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4:00pm-5:00pm</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5:00pm-6:00pm</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>