

Job description for Summer Residential Camp (SRES)

Camp Counselor 2020

The Gifted Education Research and Resource Institute (GER²I) offers summer courses for students in grades 5-12 who rank in the top ten percent of their age group. The GER²I Summer Residential (SRES) counselors are the primary adult contact that our kids have while on campus. Counselors are an integral component of our camp and building a sense of community within it. This work is stimulating, challenging, rewarding, and provides a unique opportunity to gain experience interacting with gifted students. The **live-in** setting also provides a rich environment for developing interpersonal skills and exploring self-growth. GER²I counselors receive continuous support from experienced former SRES counselors, head counselors, counseling coordinators, other GER²I SRES staff, and counseling professionals from the College of Education.

Camp counselors will work with GER²I for **one-to four-weeks** developing the following activities, (including but not limited to):

- Helping campers develop independence through encouraging daily living skills
Facilitating small group discussion
- Planning recreation time after class (physical and mentally-stimulating activities)
- Participating in GER²I activities enthusiastically
- Monitoring campers' health and safety
- Chaperoning classes
- Supervising field trips
- Driving (to/ from Indianapolis International Airport on travel days, and local field trips)
- Other camp-related tasks

Required Skills:

- Teamwork
- Leadership
- Communication skills
- Organization and Initiative
- **Flexibility**
- **Sense of Service**
- Responsible, friendly, enthusiastic, **patient** and willing to learn.
- Interpersonal Skills: Sense of equality, equity, and sensitivity toward diverse populations

Preferred Skills (not mandatory):

- Driving (license required)
- Bilingual (English and Chinese or Spanish or Korean or Arabic)
- Experience working in multicultural settings (e.g. volunteering in international, culturally diverse settings)
- Experience working with children/gifted children.

Note: Counselors stay in the university dorm halls and are to maintain the curfew designated by GER²I.

Gifted Education Research and Resource
Institute GER²I Purdue University:
College of Education 2020

- **Salary: Starting at \$525/week**

- *\$50 per day for additional GER²I Summer Residential counselor training prior to camp (late June/early July; \$100 maximum)*
- *\$25 per week for each year of service in GER²I's youth programs, up to 5 years' experience (\$100 maximum per week)*
- *\$50 per SRES camp session honorarium for those studying in a school counseling or counseling psychology program (\$150 maximum per summer)*
- *\$100 per SRES camp session honorarium for those holding a Master's degree in school counseling, counseling psychology, and/or professional counseling license (\$300 maximum per summer)*

For any question you have, please contact: atuzgen@purdue.edu

Each counselor will report to their supervisors as follows: 1) Head counselors, 2) GER²I counseling coordinator. If a counselor needs to address more serious issues that they feel have not been handled effectively by head counselors or GER²I counseling coordinators, the counselor should contact Kristen Seward, GER²I Associate Director.

Responsibilities:

1. Attend all scheduled meetings and training (Training is mandatory as stated in the contract).
2. Supervise campers with attention to all of the following: camp-related activities, health, happiness, discipline, cleanliness, safety, routine duties, and character/skill development.
3. Maintain campers' medical information forms and assist with their medical needs as necessary.
4. Ensure campers' attendance in class and activities, and notify head counselors when campers are unable to attend any camp-related event.
5. Promote positive housekeeping and dorm maintenance.
6. Be aware of the social affective needs of SRES campers. Lead and facilitate the socioemotional curriculum through small group discussions and activities.
7. Mediate conflicts among campers when needed or refer the situation to head counselors.
8. Work with other counselors to plan and conduct camp activities including, but not limited to: points challenges, dances, field trips, talent shows, movie nights, and watching fireworks.
9. Promote camper participation in ALL activities and offer guidance in both group and camp-wide activities.
10. Help campers plan, carry out, and evaluate projects and activities.
11. Take turns for various responsibilities (e.g., assisting classroom activities, lobby supervision, tending to sick students during class time).
12. Exhibit appropriate personal habits, health, dress, speech, table etiquette, and relationships with other staff that allow you to serve as a role model to campers.
13. Work with the head counselors, GER²I SRES program coordinators, and other camp staff members to ease difficulties with facilities, programs, and campers if the need arises.
14. Help develop, carry out, and evaluate a camp program that reflects the goals of GER²I.
15. Complete all required evaluation forms within the allotted timeframe, providing meaningful personal evaluation and feedback to each camper in your group.

16. Report any inappropriate behaviors and safety concerns immediately to head counselors, GER²I counselor coordinator, or other GER²I staff who may be readily available.

Counselor Rules and Regulations:

In order to ensure a fun, safe and healthy camp experience for everyone, counselors will

1. Serve as a positive, respectable role model for other counselors and all campers in speech, dress, and behavior. Refrain from using vulgar, judgmental, or sarcastic language and from participating in or permitting verbal or non-verbal put-downs of others. (If you have a question about inappropriate language, ask to discuss this at counselor training.)
2. Respect and protect campus facilities and property, including dormitory social spaces, dining halls, and natural features such as trees, landscaping, and wildlife.
3. Respect and protect other counselors' and campers' property.
4. Leave all areas of campus better than how they were found by collecting any camp supplies, materials, and trash both inside and outside.
5. Refrain from participating in or permitting "horseplay" or excessive physical "roughhousing" with campers.
6. Encourage and support positive camper behavior. Under no circumstances are counselors to threaten or administer physical punishment.
7. Be dismissed if under the influence of or in possession of any drugs, alcohol or tobacco products.
8. Enforce quiet in the residence hall after "lights out" and before wake up time.
9. Dress appropriately to promote the goals of the Summer Residential camp. Clothing that promotes gangs, or advertises or promotes alcohol or tobacco use is not permitted.

As a Purdue University GER²I Summer Residential camp counselor, I agree to fulfill the responsibilities above, comply with the rules and regulations listed and meet the following behavior expectations:

Gifted Education Research and Resource
Institute GER²I Purdue University:
College of Education 2020

1. Counselors will remain on campus at all times while camp is in session. Counselors who must leave for emergency reasons must notify the head counselors and GER²I counselor coordinator.
2. Counselors will maintain the curfew designated by GER²I.
3. Counselors will supervise their campers at all times (day and night) unless otherwise assigned.

Counselors will act in accordance with the Responsibilities and Counselor Rules and Regulations as stated above.

Signature

Date