Step #1: Graduate School & Official Transcripts

• Go to the transcript site of each of your universities
• Request and pay for your transcript to be officially sent to graduate school at Purdue University, West Lafayette
• Most universities do this online
  • Select Purdue University GRADUATE SCHOOL, West Lafayette
• If your university wants to email it to the graduate school, the email is:
  • gradadm@purdue.edu
  • ATTN: Lynn Bryan
• If your university wants to snail mail it to the graduate school, the address is:
  • Office of Graduate Admissions, Purdue University Graduate School, 155 South Grant Street, YONG 170, West Lafayette, IN 47907
Step #2: Graduate Application

• Before Beginning, have the following ready:
  • An email you can access right away
  • 500-word Statement of Purpose in MS Word
  • Information for previous employers
  • Websites of your previous universities attended up and ready to reference
  • Ask 3 colleagues for letters of recommendation.

• Go to:
  • https://gradapply.purdue.edu/apply/
  • Create your profile and follow these steps

• Issues with submission of the graduate application can be addressed to Robin Cunningham at rec@purdue.edu
You will receive a pin number in your email to set up a password. Be able to get to your email to move to Continue with the application.
Application Management

Thank you for considering Purdue University for your graduate education!

To start your Graduate School application, create an application account below.

You will be emailed a temporary PIN to log into the Graduate School Application. (Be sure to check your junk mail folder if you do not see the email.) Log in using your birthdate and this temporary PIN. Once logged in, you will be prompted to create a password. Use this password along with your email address in subsequent logins.

Technical Questions? Visit our Technical Help Page or contact gradinfo@purdue.edu.

---

Your Applications

<table>
<thead>
<tr>
<th>Type</th>
<th>Status</th>
<th>Started</th>
<th>Submitted</th>
</tr>
</thead>
<tbody>
<tr>
<td>You have not yet started an application using this account.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Start New Application
Choose the appropriate year
<table>
<thead>
<tr>
<th>Application Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Started</td>
</tr>
<tr>
<td>Status</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

Will say year you had selected
Instructions
Welcome! Your application is in-progress.

Thank you for considering Purdue University Graduate School. This application may be submitted once you have answered all required questions. Required fields are marked with an asterisk (*).

Additional application sections (Test Scores, Diversity Essay, Resume, Recommendations, etc.) will appear once you have selected a graduate program on the “Program Details” tab of your application.

You do not have to complete the online application in one sitting—you may access your application and change your answers as many times as you like with your username and password from any computer with Internet access. To navigate through the system, please use the navigational links located on the left of your screen.

Programs have different deadlines and some have specific requirements on completing the application. Before you begin working on your application, please review some important program specific information located on our Graduate Program Requirements Web pages.

Once you have completed the application to your satisfaction, you should submit your application by clicking the ‘Review’ button. Please note that you may submit your application only once and that once submitted, you will not be able to make changes to your application information using the online application system. The application should be submitted (and the application fee satisfied) with all required materials arriving by the appropriate deadline.

Technical Questions? Visit our Technical Help Page or contact gradinfo@purdue.edu / 765-494-2600.

Click Continue
Fill out personal information, then click continue at the bottom.
There will be birthdate, citizenship, race/ethnicity, and veteran status questions below.
Click continue when done.
Emergency Contact

Relationship
Spouse

First Name
Jose

Last Name
Testapp

Email Address
jose@purdue.edu

Street/P.O. Box/Apartment
100 N University St

City
W Lafayette

Country
United States

State
Indiana

Zip/Postal Code
47907-2095

U.S. Area Code
765

U.S. Telephone
4942214

No dashes in phone number please!
Please type “00” here if you have not lived outside the US. Do not leave blank.
Choose Secondary STEM Education/Initial Licensure

Are you interested in applying to a second campus and/or graduate major?

- Yes
- No
Fill these out **EXACTLY** like they are here!

Be sure to complete the questionnaire **before you continue**

DO NOT CONTINUE Until you complete the application and it should look like this.
## Education Background

Enter information for all previous postsecondary institutions you have attended, including any prior studies at Purdue University. Enter your most recently attended institution first, in reverse chronological order.

<table>
<thead>
<tr>
<th>Institution</th>
<th>Degree</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add Institution</td>
<td></td>
</tr>
</tbody>
</table>

Click here
Start typing and let it auto-populate, then choose your university from the list.

If you have an unofficial transcript ready, please upload it here (not required).
Most teaching degrees are a Bachelor of Science.

You can leave class rank blank.

Graduation date
Choose “No – Self or Externally Funded” and then Scroll down
YES or NO – **Be sure to answer this section.** List all certifications and licensure areas. Indiana or the state you have a teaching license if applicable.

The content area of your degree/licensure.

Any other special areas? List them here.
Add current employer
Hit upload first and make sure your statement is there, then hit continue. Please make sure your statement refers to the Indy STEM Teacher Residency (ISTR).
**Acknowledgements**

Purdue University recognizes that an educational environment characterized by safety, respect, honesty, and integrity enhances learning for all students. All applicants are required to respond fully to the questions below, which will be reviewed and in some serious circumstances may result in denial of admission.

Have you ever been found responsible for a disciplinary violation at any educational institution you have attended from the 9th grade (or the international equivalent) forward, whether related to academic misconduct or behavior misconduct, that resulted in a disciplinary action? These actions could include, but are not limited to: probation, suspension, removal, dismissal, or expulsion from the institution.

- Yes
- No

Have you ever been adjudicated guilty or convicted of a misdemeanor, felony, or other crime? Note that you are not required to answer “yes” to this question, or provide an explanation, if the criminal adjudication or conviction has been expunged, sealed, annulled, pardoned, destroyed, erased, impounded, or otherwise ordered by a court to be kept confidential.

- Yes
- No

**Release Statement for Donor Notification**

If I am selected for a fellowship, scholarship, travel grant, award, or prize, I authorize Purdue University to release my name, major and hometown to the donor(s) and confirm that all criteria for selection were met. I also agree to send a letter of appreciation to the donor and participate in events associated with any fellowship, scholarship, travel grant, award, or prize I may receive.

- Yes
- No

**Publicity Release Statement**

If I am selected for a fellowship, scholarship, travel grant, award, or prize, I authorize Purdue University to release personally identifiable information from my education record to official Purdue organizations as well as other entities for scholarship selection, to scholarship donors and/or for publicity purposes regarding the awarding of a scholarship. This could include items such as my class and major, but not my GPA or PUID.

- Yes
- No

**Sharing Your Data Among All Purdue Campuses**

Purdue University offers a range of graduate programs at four campuses in the State of Indiana. If you are not recommended to the graduate program to which you applied, the Graduate School will share the application you provided with other Purdue graduate programs and offices for recruitment and enrollment purposes. If you do not want your application information shared with other graduate programs and offices at the four Purdue campuses, please indicate that by checking the box below:

- I do not want my application information shared with any Purdue graduate office or program beyond the one to which I am applying in this application.
Sharing Your Data Among All Purdue Campuses

Purdue University offers a range of graduate programs at four campuses in the State of Indiana. If you are not recommended to the graduate program to which you applied, the Graduate School will share the application information you provided with other Purdue graduate programs and offices for recruitment and enrollment purposes. If you do not want your application information shared with other graduate programs and offices at the four Purdue campuses, please indicate that by checking the box below.

☐ I do not want my application information shared with any Purdue graduate office or program beyond the one to which I am applying in this application.

Text Messaging

I am willing to receive important text messages from the Purdue Graduate School

- Yes
- No

Confirmation

Be sure that you have carefully reviewed your responses and that you have answered all of the questions accurately. Your responses will become the official property of Purdue University and your admission will be based on the answers you have provided.

I certify that the information provided on this application is accurate and complete.

I certify that uploaded transcripts are authentic and represent all undergraduate and graduate academic work that I have undertaken at one or more institutions.

I have removed any Social Security number that may have appeared on any unofficial transcripts and/or academic documents that I upload for Purdue University faculty and staff to review during the application process. I understand that Purdue cannot be responsible for any later disclosure or misuse of any SSN I do not remove, and by not removing my SSN, I authorize Purdue to use my SSN or to disclose it to any others who may use or see this information. (This paragraph applies to applications submitted on or after November 12, 2013.)

I understand that falsified information may result in denial of admission and/or termination of enrollment at Purdue University.

I affirm, under the penalties for perjury, that the following representations, including information related to my citizenship status and/or presence in the United States, are true.

I authorize Purdue University to disclose copies of my educational records, including transcripts and other Graduate School file information, to World Education Services for the purpose of verifying information in my application and confirming my credentials. This consent is intended to comply with requirements of the Family Educational Rights and Privacy Act of 1974.

I agree to abide by the policies, rules and regulations of Purdue University.

☐ I have read and understood and acknowledge the above statements.

Continue
In place of your signature, please type your full legal name:
If anything is red here, you need to go back and fix it!
Click here when you are done! On the next screen it will have a payment waiver. You should not be charged anything for this application! DO NOT PAY the fee. This is non-refundable if you pay this. If the waiver is not given to you, contact gradinfo@purdue.edu or contact me at rec@purdue.edu.
Step #3: Finalize Application & Request a Transcript Evaluation and Credential Review

- Don’t forget to follow up with your Colleagues for Letters of Recommendation:
  - Ask 3 colleagues for letters of recommendation. The recommenders will be sent an email from the application system on how to upload their letters or they can send them to rec@purdue.edu. We will be glad to manually upload your letters.

- Request a Transcript Evaluation & Credential Review:
  - Go to: https://purdue.ca1.qualtrics.com/jfe/form/SV_9B0gfTT7ypz8z6l?ga=2.164013695.1128473814.1599823710-1955575691.1560775041
  - Create your profile and be sure to select a content area under “Secondary STEMM Education with Initial Licensure(Online)”
  - You will then receive an email that invites you to the next step.
  - Issues with submission of the graduate application can be addressed to Robin Cunningham at rec@purdue.edu