Ed Ph.D. Educational Leadership and Policy Studies Admissions Application Checklist

To do:
☐ Application deadline (all materials submitted, including TECR) **May 30**th, with the TECR Request Deadline **April 30**th.

☐ Request a Transcript Evaluation and Credential Review (TECR) (**Click here**)  
  ✓ Costs $35  
  ✓ Must have an initial instructional teacher license  
  ✓ Follow up in 4 weeks if you have not received your evaluation  
    Office of Teacher Education and Licensure  
    Email: **licensure@purdue.edu**  
    Phone: 765-494-2345

☐ Prepare the following:  
  ✓ Application fee  
  ✓ Statement of Purpose: 300 – 500 word essay on how this program meets your educational and professional goals  
  ✓ 3 letters of recommendation: submit just names and emails. The application system will generate an email to your recommenders to upload their recommendation letters  
  ✓ Resume  
  ✓ Official Transcripts:  
    ▪ electronic transcripts need to be sent to: **gradadm@purdue.edu** Attn: Marilyn Hirth  
    ▪ Mail transcripts need to be sent to:  
      Purdue University Graduate Admissions  
      155 S. Grant  
      Young Hall, Room 170  
      West Lafayette, IN 47907

☐ Refer to application instructions (**Instructions**)  
☐ Complete the admissions application (**Apply Now**)  
☐ Be sure to agree to terms and submit the application

Any questions or issues, please contact the Office of Graduate Studies at **edgrad@purdue.edu**.