

**BUILDING LEVEL ADMINISTRATOR**  
**Grade Levels Prekindergarten through 12 (P-12)**  
**REPA 3**

|   |
|---|
| <b>NOT VALID<br/>         WITHOUT<br/>         OFFICIAL<br/>         TRANSCRIPT<br/>         EVALUATION</b> |
|---|

**LICENSE ELIGIBILITY**

Two years of full-time teaching experience or two years of school counselor experience is required in an accredited school, while holding an Indiana Instructional or School Counselor license as required under **511 IAC 15-6-28**. Experience gained while teaching under an Emergency Permit, Transition to Teaching Permit, Career Specialist Permit, Charter School License, or Workplace Specialist II license will not count. Refer to the following page for an inclusive list of Building Level Administrator Indiana licensure requirements. \*

**PROGRAM ELIGIBILITY**

The Building Level Administrator licensing program requires six (6) graduate core educational leadership courses offered over three semesters, with a one (1) credit internship each semester (total of three [3] credits) for a total of 21 credits for the license. The master's degree will continue to be required<sup>1</sup>. Therefore, 30 credits total are required.

***Core educational leadership courses and internship courses<sup>2</sup>***

**Credit  
Hours**

**Course Set One<sup>3, 4</sup>**

|      |       |  |   |
|------|-------|--|---|
| EDST | 60200 | Seminar: The School Principalship  | 3 |
| EDST | 60700 | Administration of Educational Systems  | 3 |
| EDST | 69400 | Intern in Educational Administration: Building Administrator<br>(completed with EDST 60200 and EDST 60700) | 1 |

**Course Set Two<sup>3, 4</sup>**

|      |       |  |   |
|------|-------|--|---|
| EDST | 60900 | Legal Aspects of American Education  | 3 |
| EDST | 61000 | Supervision of Instruction and Instructional Personnel   | 3 |
| EDST | 69400 | Intern in Educational Administration: Building Administrator<br>(completed with EDST 60900 and EDST 61000) | 1 |

**Course Set Three<sup>3, 4</sup>**

|      |       |  |   |
|------|-------|--|---|
| EDST | 51400 | Economics of Education   | 3 |
| EDST | 51600 | School-Community Relations   | 3 |
| EDST | 69400 | Intern in Educational Administration: Building Administrator<br>(completed with EDST 51400 and EDST 51600) | 1 |

**Total 21**

**Master's degree coursework<sup>1</sup>**

|      |       |   |   |
|------|-------|---|---|
| EDPS | 53300 | Introduction to Educational Research I: Methodology | 3 |
|      |       | Six (6) additional credits                          | 6 |

**Total 9**

C- or above is required as the final grade in all graduate-level courses

<sup>1</sup>If the candidate already holds a master's degree the 21 core credits will be required to earn the license. If an additional master's degree is desired the 21 core credits can be used as a pathway to earn a MEd in Educational Leadership and Policy Studies.

<sup>2</sup>All courses have been mapped to the National Educational Leadership Preparation (2018) Building Level Standards and the coordinating Indiana School Leader – Building Level Educator Standards (2010).

<sup>3</sup>Course sets may be taken in any order.

<sup>4</sup>Courses within sets must be taken together.

**STATE OF INDIANA  
BUILDING LEVEL ADMINISTRATOR  
REPA 3**

**511 IAC 15-6-28 Building level administrator**

Authority: IC 20-28-2-6

Affected: IC 20-28

Sec. 28. (a) The content area "building level administrator" shall appear on the license if the department determines the applicant meets the following requirements:

- (1) Successfully completes the building level administrator's assessment under 511 IAC 15-7-2.
- (2) Holds an initial, standard, provisional, proficient, or accomplished practitioner license with at least one (1) content area required under:
  - (A) 511 IAC 15-1-1 [Elementary school setting];
  - (B) 511 IAC 15-2-1 [Secondary school setting];
  - (C) 511 IAC 15-3-1 [Preschool through Grade 12];
  - (D) 511 IAC 15-4-1 [Early Childhood Education school setting];
  - (E) 511 IAC 15-5-1 [Middle school setting]; or
  - (F) section 34 of this rule [School Services: School Counselor]
- (3) \*Has a minimum of two (2) years experience as a teacher.
- (4) Successfully completes an approved program in building level administration.
- (5) Shall obtain a master's degree or higher.

Sec. 28. (b) The holder of a license with the content area building level administrator is eligible to serve as a building level administrator in any school setting. (*Indiana State Board of Education; 511 IAC 15-6-28; filed Nov 18, 2014, 3:51 p.m.: 20141217-IR-511130399FRA*)