MS Ed Leadership & Policy Studies Admissions Application Checklist

To do:
☐ Request a Transcript Evaluation and Credential Review (TECR) (Click here)
  ✓ Costs $35
  ✓ Must have an initial instructional teacher license
  ✓ Follow up in 4 weeks if you have not received your evaluation
    Office of Teacher Education and Licensure
    Email: licensure@purdue.edu
    Phone: 765-494-2345
☐ Confirm deadline for TECR and Admissions Application

<table>
<thead>
<tr>
<th>TERM</th>
<th>Application Deadline</th>
<th>TECR Deadline</th>
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<tbody>
<tr>
<td>Fall</td>
<td>August 1</td>
<td>July 15</td>
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<tr>
<td>Spring</td>
<td>December 15</td>
<td>December 1</td>
</tr>
<tr>
<td>Summer</td>
<td>April 15</td>
<td>April 1</td>
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☐ Complete the admissions application (Apply Now) Prepare the following:
  ✓ Application fee
  ✓ Statement of Purpose: 300 – 500 word essay on how this program meets your educational and professional goals
  ✓ 3 letters of recommendation: submit just names and emails. The application system will generate an email to your recommenders to upload their recommendation letters
  ✓ Resume
  ✓ Official Transcripts:
    ▪ electronic transcripts need to be sent to: gradadm@purdue.edu Attn: Marilyn Hirth
    ▪ Mail transcripts need to be sent to:
      Purdue University Graduate Admissions
      155 S. Grant
      Young Hall, Room 170
      West Lafayette, IN 47907

☐ Application Instructions
☐ Be sure to agree to terms and submit the application

Any questions or issues, please contact the Office of Graduate Studies at edgrad@purdue.edu.